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## Shipping Liability Release Form

Liberty Calibration, which consists of the companies of Liberty Labs, Inc., World Cal, Inc., and Liberty Labs Canada, Inc. requests that you review the following information and returned the signed form to our facility.

As a company representative signing this agreement, it is your responsibility to provide this information to the proper personnel that this letter may affect.

Liberty Calibration will strive to pack your company's equipment to the best of our ability and handle your company's equipment as we would like our equipment handled.

Liberty Calibration will document all incoming and outgoing shipments by photograph and make these available should damage or loss occur. We recommend clients do the same.

All items shipped to a Liberty Calibration location will be returned in the packaging that the items were received in unless our shipping department deems the packaging inadequate. If the problem persists for the same customer, the customer will be contacted. A fee may be charged for the purchase of new packaging if necessary, and the option of purchasing a Wilson Case or a wooden crate will be discussed.

As policy at Liberty Calibration, we will indicate an insurance value on the waybill for all shipments. If your company does not want insurance values indicated, this **MUST** be in writing and given to Liberty Calibration, otherwise all shipments will automatically be insured.

All claims for loss or damage must be submitted to the shipping carrier that was responsible for the transportation of the shipment. Liberty Calibration will assist with the claim process if damages or loss occur. For more information on proper packaging and how to proceed with claims, please see examples at FedEx, UPS, or your major carrier's home page.

Since it is impossible for Liberty Calibration to control how equipment is handled after it leaves one of our facilities, this form releases Liberty Calibration of any liability from damages or loss of profits or revenues incurred during the shipment process.

This policy will go into effect immediately on all shipments.

We want you to know we are doing our best to protect your equipment on each and every shipment.

We thank you for taking the time to read this letter and look forward to doing business with you in the future. If you have any questions in regards to this letter please contact Liberty Calibration at (712) 764-2197.



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**Shipping Liability Release Form for Liberty Calibration**  
**(Liberty Labs, Inc., World Cal, Inc., & Liberty Labs Canada, Inc.)**

*I agree and understand the stipulations set forth in this agreement.*

**Company Name:**

**Company Address:**

**City:**

**State:**

**Zip:**

**Country:**

**Company Representative Name:**

**Company Representative Phone #:**

**Company Representative Fax #:**

**Company Representative E-Mail:**

*Please print, sign & date this form.*

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Company Representative Signature

Date